



**I. CALL TO ORDER**

Chairman Derenne called the meeting to order at 7:00pm.

**II. ROLL CALL**

Trustee Liaison: Mike Barth  
Chair: Roger Derenne  
Members: Marisa Roberts  
Sandra Muchin Kofman – excused  
Tony Aiello – excused  
Daniel Zitzer

Also Present: Deputy Village Manager Alex Henderson

**III. APPROVAL OF MINUTES**

**A.** Approval of the November 4, 2013 minutes.

Motion by Mike Barth, seconded by Marisa Roberts, to approve the minutes of November 4, 2013 as written. Motion carried unanimously.

**IV. CITIZENS AND DELEGATIONS**

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

No comments made.

**V. BUSINESS**

**A. New Shed**

**Shane and Keri Delsman  
515 W Fairy Chasm Rd  
022-9994-000**

Homeowner Shane Delsman appeared on behalf of the project. Neighbors in attendance: none. A description of the project is as follows: a proposed new shed to be placed at the rear of the lot to accommodate household items. The shed will not have electricity running to it, and will match the home in color.

Motion by Trustee Barth, seconded by Marisa Roberts, to approve the shed as presented. Motion carried unanimously.

**B. Egress Window**

**Mike and Heather Dropp  
8840 N Rexleigh Dr**

**021-0149-000**

John Johnson from Basement Repair Specialists appeared on behalf of the project. Neighbors in attendance: none. A description of the project is as follows: An egress window is proposed to accommodate bedrooms being placed in a newly remodeled basement.

Motion by Dan Zitzer, seconded by Trustee Barth, to approve the egress window as presented. Motion carried unanimously.

**C. Fence**

**Village of Bayside  
665 E Brown Deer Rd  
054-0371-002**

Deputy Village Manager Henderson discussed the fence on behalf of the Village. Neighbors in attendance: none. A description of the project is as follows: The Village placed a safety fence along the sidewalk in front of 665 E. Brown Deer Road after landscape and stormwater improvements were made. The bollard brick match that of North Shore Fire Department Station #5, and the fence meets all of Village code requirements. Chairman Derenne asked if all future fences would be in this style. DVM Henderson indicated that the Village replaced safety rails on an as-needed basis, and the type and style of fence depends on its location and appropriateness.

Motion by Chairman Derenne, seconded by Marisa Roberts to approve the new fence as presented. Motion carried unanimously.

**VI. ADJOURNMENT**

Motion by Dan Zitzer, seconded by Trustee Barth to adjourn the meeting at 7:08pm. Motion carried unanimously.

Respectfully Submitted,

  
Alex Henderson  
Deputy Village Manager