



I. CALL TO ORDER

Chairperson Roger Arteaga-Derenne called the meeting to order at 6:00pm

II. ROLL CALL

Trustee Liaison: Mike Barth-excused
Chair: Roger Arteaga-Derenne
Members: Sandra Muchin Kofman
John Krampf-excused
Marisa Roberts
Daniel Zitzer-excused
Tony Aiello

Also Present: Administrative Assistant Becky Le Mire
There was one person in the audience.

III. APPROVAL OF MINUTES

A. Approval of the December 7, 2015 minutes.

Motion by Sandra Muchin, seconded by Marisa Roberts, to approve the minutes of December 7, 2015. Motion carried unanimously.

IV. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

None.

V. BUSINESS

A. Relocate basement egress window well

**Roy Dietsch
210 W Ellsworth Ln
Bayside, WI 53217
022-0056-000**

Roy Dietsch, home owner, appeared on behalf of the project. There were no neighbors in attendance. A description of the project is as follows: relocate basement egress window well.

Motion by Tony Aiello, seconded by Roger Arteaga-Derenne, to approve the basement egress window well as described and presented in the application. Motion carried unanimously with

Sandra Muchin Kofman abstaining.

VI. ADJOURNMENT

Motion by Tony Aiello, seconded by Marisa Roberts, to adjourn the meeting at 6:09pm. Motion carried unanimously.

Becky Le Mire
Administrative Assistant
December 21, 2015