



I. CALL TO ORDER

Chairperson Roger Arteaga-Derenne called the meeting to order at 6:00pm

II. ROLL CALL

Trustee Liaison: Mike Barth
Chair: Roger Arteaga-Derenne
Members: Sandra Muchin Kofman
John Krampf-excused
Marisa Roberts
Daniel Zitzer
Tony Aiello-excused

Also Present: Administrative Assistant Becky Le Mire
There was one person in the audience.

III. APPROVAL OF MINUTES

A. Approval of the December 21, 2015 minutes.

Motion by Marisa Roberts, seconded by Sandra Muchin, to approve the minutes of December 21, 2015. Motion carried unanimously.

IV. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

None.

V. BUSINESS

A. Place/Install additional window above front entry

Kevin and Kim Schmoltdt
9605 N Lake Dr
Bayside, WI 53217
17-0500-303-000

Kevin Schmoltdt, home owner, appeared on behalf of the project. There were no neighbors in attendance. A description of the project is as follows: place/install additional window above front entry.

Motion by Daniel Zitzer, seconded by Marisa Roberts, to approve the additional window above

front entry as described and presented in the application. Motion carried unanimously.

VI. ADJOURNMENT

Motion by Trustee Barth, seconded by Sandra Muchin, to adjourn the meeting at 6:03pm.
Motion carried unanimously.

Becky Le Mire
Administrative Assistant
January 4, 2016