



I. CALL TO ORDER

Chairperson Marisa Roberts called the meeting to order at 6:00pm

II. ROLL CALL

Trustee Liaison: Mike Barth
Chair: Marisa Roberts
Members: Sandra Muchin-Kofman-excused
John Krampf
Dan Zitzer
Tony Aiello-excused
Liz Levins

Also Present: Accounting Assistant, Cindy Baker
There were two people in the audience.

III. APPROVAL OF MINUTES

A. Approval of the November 26, 2018 minutes.

Motion by Trustee Barth, seconded by John Krampf, to approve the minutes of November 26, 2018. Motion carried unanimously.

IV. BUSINESS

**A. Deck Pergola
1411 E Hermitage Rd
020-0064-001**

Peter Duback, homeowner, appeared on behalf of the project. There were no neighbors in attendance. A description of the project is as follows: Deck Pergola.

Motion by Trustee Barth, seconded by Liz Livens, to approve the deck Pergola, as described and presented in the application. Motion carried unanimously.

**B. Replacing door and window
1485 E Fairy Chasm Rd
020-0133-000**

Chris Hiemer, contractor, appeared on behalf of the project. There were no neighbors in attendance. A description of the project is as follows: replacing door and window.

Motion by Trustee Barth, seconded by Liz Levins, to approve replacing the door and window, as described and presented in the application. Motion carried unanimously.

V. ADJOURNMENT

Motion by John Krampf, seconded by Dan Zitzer, to adjourn the meeting at 6:07pm. Motion carried unanimously.

Respectfully submitted,
Cindy Baker

Accounting Assistant
December 17, 2018