



**I. CALL TO ORDER**

Marisa Roberts called the meeting to order at 7:00 pm.

**II. ROLL CALL – Present unless otherwise noted:**

Building Inspector:	Dave Zamaites - excused	
Trustee Liaison:	Mike Barth - excused	Jim Petersen
Chair:	Roger Derenne	
Members:	Marisa Roberts - excused	Stephen Franz-Alternate
	David Guirl - excused	Don Brier-Alternate - excused
	Sandra Muchin Kofman - excused	

Also present: Management Assistant Cody Loew

**III. APPROVAL OF MINUTES**

Motion by Roger Derenne seconded by Jim Petersen, to approve the minutes of April 18, 2011, as written. Motion carried unanimously.

**IV. CITIZENS AND DELEGATIONS**

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

No comments made.

**V. BUSINESS**

**A. Window Replacement**

**Elisa Summers  
9245 N Ironwood Lane  
015-0058-002**

Elisa Summers appeared on behalf of the project. Neighbors in attendance: none. The description of the project is as follows: The original crank out windows on the front of the house will be replaced with double hung windows, with no dividers. The windows will be clear on the top. The remaining windows on the house will be replaced in the fall with the exact same windows, as described.

Motion by Jim Petersen, seconded Roger Derenne, to approve the project, as described. Motion carried unanimously.

**VI. ADJOURNMENT**

Motion by Jim Petersen, seconded by Stephen Franz, to adjourn the meeting at 7:03 pm. Motion

carried unanimously.

Respectfully submitted,

Cody Loew  
Management Assistant  
May 17, 2011