



**I. CALL TO ORDER**

Chairman Derenne called the meeting to order at 7:00 pm.

**II. ROLL CALL – Present unless otherwise noted:**

Trustee Liaison: Mike Barth  
Chair: Roger Derenne  
Members: Marisa Roberts  
David Guirl - absent Don Brier - excused  
Sandra Muchin Kofman - excused  
Daniel Zitzer - excused

**III. APPROVAL OF MINUTES**

**A. Approval of the August 6, 2012 minutes.**

Motion by Mike Barth, seconded by Marisa Roberts, to approve the minutes of August 6, 2012, as written. Motion carried unanimously.

**IV. CITIZENS AND DELEGATIONS**

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

**V. BUSINESS**

**A. New Home Construction:**

**Jack and Nicole Cook  
9610 N Lake Drive  
170500106000**

Jack and Nicole Cook appeared on behalf of the project, along with their contractor Bill Zach. Neighbors in attendance: none. A description of the project is as follows: A new home will be built on the vacant lot at 9610 N Lake Drive, as outlined and described in the packet materials. The bottom half of the house will be constructed out of Lannon stone, as presented. The upper portion of the house will be constructed out of the composite cedar siding. The roof shingles will be made of composite materials and will match the exterior of the house. All trim, soffit, and facie will match the siding in color and design. Anderson Series 400 casement windows will be installed, as shown in the diagrams.

Motion by Mike Barth, seconded by Marisa Roberts, to approve the new home construction project, as described and presented. Motion carried unanimously.

**B. Window Alteration:**

**Aaron Malsch  
1008 E Fairy Chasm Road  
017-9993**

No one appeared on behalf of the project. Neighbors in attendance: none. A description of the project is as follows: Window alteration work is proposed at the property, as presented in the application materials. The window alteration work is part of a larger internal remodeling project.

Motion by Sandra Muchin Kofman, seconded by Mike Barth, to approve the window alteration project, as presented in the materials. Motion carried unanimously.

**VI. ADJOURNMENT**

Motion by Chairman Derenne, seconded by Marisa Roberts, to adjourn the meeting at 7:06 pm. Motion carried unanimously.

Respectfully submitted,

Cody Loew  
Management Assistant  
November 2, 2012