



Well Operation Permit

The State of Wisconsin Department of Natural Resources (DNR) mandates that municipalities create a private well ordinance that requires private wells to be abandoned once municipal water is available and hooked up to the property. However, the DNR does allow for continued uses such as for car washing and lawn watering if the proper steps are taken and a well operation permit is obtained. The well operators permit must be obtained within 1 year after connecting to municipal water and is good for 5 years. A renewal for the permit may be made, provided that the owner reapplies for the permit prior to the five year expiration date. If renewal does not occur, then the well must be abandoned according to Wisconsin DNR Regulations.

Well Operation Permit

To obtain a well operation permit the following items must be submitted to the Village of Bayside:

- A completed well operation permit application form. The application must indicate what the well will be used for.
- Safe water sample results by a certified laboratory, not more than one year prior to application date. The water sample must be tested for Coliform Bacteria and E Coli.
- Verification from Village of Bayside Building Inspector that no physical connection exists between the piping of any water utility system and the private well.
- A signed affidavit or letter from a Wisconsin Department of Natural Resources licensed pump installer or well driller which certifies that the well conforms to Wisconsin Administrative Code NR 812.
- Permit fee of \$25



Well Operation Permit

Owner's Name: _____

Address of Well: _____

Owner Phone Number: _____

Owner Email: _____

What is the intended use of the well water (Check all that apply):

- Vehicle Washing
- Lawn Watering
- Garden Watering

The applicant recognizes the following:

- The granting of this permit does not mean that the Village of Bayside has determined that the well or water taken from it is safe or in conformity with any rules and regulations thereon.
- The Village of Bayside is not responsible for the maintenance of the well, or for informing the owner of new or existing regulations pertaining thereto.
- The Village of Bayside assumes no liability in regards to monitoring the well or the water taken from it.
- Well and pump installation meet the requirements of chapter NR812 Wis. Adm. Code and a well constructor's report is on file with the department of natural resources, or certification of the acceptability of the well has been granted by the private water supply section of the department of natural resources.

Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions of Bayside Municipal Code and any special conditions attached hereto, and any plans, details, or notes attached hereto and made a part thereof. Failure to comply with any regulations and/or conditions in this permit will make the permit null and void.

Applicant Signature

Date

For Office Use Only:

Tax Key Number	
Laboratory Certified Safe Water Test Result (not more than one year prior to application date)	
Signed Affidavit or Letter from WI DNR Licensed Well Pump Installer or Driller	
Building inspector verification that cross connection does not exist between public system and private well	Signature of Inspector _____ Date Inspected _____
\$25 Permit Fee Paid	

Application:

- Approved
- Not Approved

Village Manager or Designee: _____ Date of Issuance: _____



Well Operation Affidavit

I hereby certify that to the best of my knowledge the private well located at _____, in the Village of Bayside, Wisconsin was (please check one):

Conforms to Wisconsin Administrative Code NR 812

Licensed Professional Signature & Printed Name:

Signature

Please print name

Credential Title & License Number

Phone Number

Email

Date
